

## **Regular Meeting of the White Lake Township Library Board of Trustees**

Held at White Lake Township Library on the 23rd day of August, 2017 at 6:45 pm

Call to Order – Meeting called to order by Jennifer Schulz at 6:45 pm

Roll Call – Vice President Jennifer Schulz, Treasurer Joseph Fennell, Secretary Richard McGlew, Trustee Karen Birkholz, Trustee David Varadian, Library Director Lawrence Ostrowski, and Deputy Director Denise Stefanick present. President Glenn Rossow excused absent.

Approval of the Agenda – Motion to approve agenda made by Karen Birkholz and seconded by David Varadian. Motion carried. (4 yes votes, Vice President Jennifer Schulz abstained from all votes while chairing the meeting)

Public Comments – Comments made by Milissa Schamantowsky, Library Staff, Bob Lessa, 350 Farnsworth, Joyce Fennell, 6040 N Bryan, and Gerry Herrington, 2240 Wiggin Ln.

Approval of the Minutes – Motion to approve the July 26, 2017 regular meeting minutes as submitted, made by Karen Birkholz and seconded by David Varadian. Motion carried. (4 yes votes)

### Library Building Committee Report

Vice President Jennifer Schulz reviewed progress. Schematic drawings were submitted to the Township on Thursday, August 17. The next committee meeting is September 7.

### Officer Reports

- President's Report – Absent
- Vice President's Report – Invited Representative Jim Runestad to speak.
- Secretary's Report – None
- Treasurer's Report – Treasurer Joseph Fennell presented bills.
  - Motion to approve bills for payment, with the exception of a bill from White Lake Township for payroll and benefits, made by Joseph Fennell and seconded by David Varadian. Motion carried. (4 yes votes)
  - Motion to amend the transfer approved at the July meeting from \$100,000 to \$75,000 made by Joseph Fennell and seconded by Karen Birkholz. Motion carried. (4 yes votes)

Treasurer Fennell noted that he provided White Lake Township Treasurer Mike Roman an expense forecast.

Treasurer Fennell presented a proposed 2017 amended budget.

- Motion to approve the amended budget dated 8/23/2017 made by Joseph Fennell and seconded by David Varadian. Motion carried. (4 yes votes)

Library Director's Report – Presented by Lawrence Ostrowski. Noted that the library had applied for and received a grant from the Patriot Day Foundation, which will be used for World War I programs.

### New Business

- Strategic Plan Renewal
  - Motion to approve the extension of the current library strategic plan through 2018 made by Richard McGlew and seconded by Joseph Fennell. Motion carried. (4 yes votes)
- Status of Civic Center Development Study – This is a township initiative with the library invited to participate. Library Stakeholder meeting to be held with Inform Group on Monday August 28.

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Three public meetings to be held—September 13, October 18, and November 8—with the October meeting the primary public input. The township will be informing residents of the schedule.

Old Business – Audit Report

Motion to approve the Audit Report as presented, made by Joseph Fennell and seconded by Karen Birkholz. Motion carried (4 yes votes)

Adjournment – Motion to adjourn made by Richard McGlew and seconded by Joseph Fennell. Motion carried. (4 yes votes) Meeting adjourned at 7:56 pm.

The next Regular Meeting of the White Lake Township Library Board of Trustees is scheduled for Wednesday, September 27, 2017 at 6:45 pm in the lower level meeting room.

Minutes prepared by Richard McGlew, Secretary