

Regular Meeting of the White Lake Township Library Board of Trustees

Held at White Lake Township Library on the 21st day of February 2018 at 6:45 pm

Call to Order – Meeting called to order by Jennifer Schulz at 6:49 pm

Roll Call – Vice President Jennifer Schulz, Secretary Richard McGlew, Trustee David Varadian, and Trustee Karen Birkholz present. President Glenn Rossow and Treasurer Joseph Fennell are excused.

Approval of the Agenda – Motion to approve agenda made by Karen Birkholz and seconded by Richard McGlew. Motion carried. (3 yes votes, Vice President Jennifer Schulz abstained)

Public Comments – Comments made by Mary Earley, 5925 Pine Ridge Ct.

Approval of the Minutes – Motion to approve the January 24, 2018 regular meeting minutes as presented made by David Varadian and seconded by Richard McGlew. Motion carried. (3 yes votes, Vice President Jennifer Schulz abstained)

Library Building Committee Report

- Project Timeline, Status, and Next Actions – Reviewed status. Aaron and Bill from McCarthy & Smith reviewed the bid opening, noting that we had only 1 bid for landscape, which was not opened at this time.

Officer Reports

- President's Report – Absent.
- Vice President's Report – None.
- Secretary's Report – None.
- Treasurer's Report – In Treasurer Fennell's absence Denise Stefanick presented the bills.

Motion to pay the February bills as submitted, made by David Varadian and seconded by Karen Birkholz. Motion carried. (3 yes votes, Vice President Jennifer Schulz abstained)

Library Director's Report – Presented by Denise Stefanick. Noted that the building plan review is in process.

New Business

- Agreement with the Charter Township of White Lake re: Reimbursement of Temporary Advance of Funds – We discussed amendments to the proposed agreements, including adjusting the monthly amount paid against outstanding advanced funds from \$10,000 to \$20,000.

Motion to approve the agreement as amended and to authorize Joseph Fennell to negotiate the final agreement with the township and Glenn Rossow to sign said agreement made by David Varadian and seconded by Richard McGlew.

Motion carried (3 yes votes, Vice President Jennifer Schulz abstained)

Motion, pursuant to the above motion to approve the amended agreement with the township regarding reimbursement of temporary advance of funds, to make an additional payment of \$10,000 for January and a payment of \$20,000 for February made by Karen Birkholz and seconded by David Varadian.

Motion carried (3 yes votes, Vice President Jennifer Schulz abstained)

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Old Business

- ADA Request for Accommodation – Rich McGlew reported that a recording was provided and that he was recording the meeting.
- Agreement with White Lake Township re: White Lake Library Building project

Motion to accept and approve draft 6 - amended 2-21-18 of the agreement re: White Lake Township Library Building Project subject to our bond attorney's review and approval made by Karen Birkholz and seconded by David Varadian.

Motion carried (3 yes votes, Vice President Jennifer Schulz abstained)

- Building expense approval authorization levels – Tabled

Closed Session

Motion to enter closed session for the purpose of considering a periodic performance review made by David Varadian and seconded by Richard McGlew.

Secretary Richard McGlew conducted a roll call vote. Vice President Jennifer Schulz votes yes. Trustee Karen Birkholz votes yes. Trustee David Varadian votes yes. Secretary Richard McGlew votes yes. Motion carried (4 yes votes)

Entered closed session at 8:31 pm. Returned from closed session at 9:20 pm.

Motion to authorize Glenn Rossow, as President of the board, to meet with Co-Director Lawrence Ostrowski to review his performance and agree to next steps made by Richard McGlew and seconded by Karen Birkholz. Motion carried (3 yes votes, Vice President Jennifer Schulz abstained)

Adjournment

Motion to adjourn the meeting at 9:22 pm made by Richard McGlew and second by Karen Birkholz. Motion carried. (3 yes votes, Vice President Jennifer Schulz abstained)

Meeting adjourned at 9:23 pm.

The next Regular Meeting of the White Lake Township Library Board of Trustees is scheduled for Wednesday, March 28, 2018 in the lower level meeting room at 6:45 pm.

Minutes prepared by Richard McGlew, Secretary