

## **Regular Meeting of the White Lake Township Library Board of Trustees**

Held at White Lake Township Library on the 27th day of June 2018 at 6:45 pm

Call to Order – Meeting called to order by Glenn Rossow at 6:45 pm

Roll Call – President Glenn Rossow, Vice President Jennifer Schulz, Secretary Richard McGlew, Treasurer Joseph Fennell, Trustee Karen Birkholz, and Trustee David Varadian present.

Approval of the Agenda – Motion to approve the agenda made by David Varadian and seconded by Jennifer Schulz. Motion carried. (5 yes votes)

Public Comments – None

Approval of the Minutes – Motion to approve the May 25, 2018 regular meeting minutes as presented made by Jennifer Schulz and seconded by Karen Birkholz. Motion carried. (5 yes votes)

### Library Building Committee Report

- Project Timeline, Status, and Next Actions
  - Aaron Phillips from McCarthy & Smith presented current status. Aaron noted that the schedule called for construction start after permits were available to happen on April 2, 2018. The actual date was May 23, 2018. The project end date, based on doors opening, moves from March 28, 2019 to June 5, 2019.
  - Occasional pictures will be posted through the library website.
  - The township received the bond funds on June 7. All accrued funds due from the library to the township for the building project have now been settled.

### Officer Reports

- President's Report – President Glenn Rossow noted that there was opportunity for donations to support additional desired features outside of the funded project. Trustees Karen Birkholz and David Varadian volunteered to work on fundraising.
- Vice President's Report – Vice President Jennifer Schulz reports working with Director Stefanick to establish objectives.
- Secretary's Report – None
- Treasurer's Report – Treasurer Fennell presented the bills.
  - Motion to pay the June bills as presented, made by Joseph Fennell and seconded by David Varadian. Motion carried. (5 yes votes)
  - Motion to transfer \$400,000 from Flagstar to PNC made by Joseph Fennell and seconded by Richard McGlew. Motion carried (5 yes votes)
  - Motion to approve Pay Application 1, totaling \$199,346.61, for payment to McCarthy and Smith made by Joseph Fennell and seconded by Jennifer Schulz. Motion carried (5 yes votes)

Library Director's Report – Presented by Denise Stefanick.

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### New Business

- Art Competition — Reviewed a proposal to sponsor an art competition from Dennis and Denise Fiems
  - Motion to approve the concept of an art competition, with details to be determined later made Jennifer Schulz and seconded by Joseph Fennell. Motion carried (5 yes votes)

### Old Business

- ADA Request for Accommodation – Discussed

### Executive Session

Motion to recess into closed session to consider attorney client privileged communication to (in) accordance with MCL 15.268(h) made by David Varadian and seconded by Karen Birkholz. Secretary Richard McGlew conducted a roll call, provisionally including President Rossow. President Glenn Rossow, Vice President Jennifer Schulz, Secretary Richard McGlew, Treasurer Joseph Fennell, Trustee Karen Birkholz, and Trustee David Varadian voted yes. None voted no. With a majority in excess of two-thirds, motion carried (6 yes votes)

Entered closed session at 8:24 pm.

Returned from closed session at 9:18 pm.

### Adjournment

Motion to adjourn the meeting made by Jennifer Schulz and second by David Varadian. Motion carried. (5 yes votes)

Meeting adjourned at 9:18 pm.

The next Regular Meeting of the White Lake Township Library Board of Trustees is scheduled for Wednesday, July 25, 2018 in the lower level meeting room at 6:45 pm.

Minutes prepared by Richard McGlew, Secretary