

## Regular Meeting of the White Lake Township Library Board of Trustees

Held at the Library on Wednesday, the 28<sup>th</sup> day of January, 2015

Call to Order – Meeting called to order by Pamela Collins at 6:46 PM

Roll Call – President Pamela Collins, Vice President Rich McGlew, Treasurer Joseph Fennell, Secretary Jennifer Schulz (arrived 7:01 PM), Trustee Liz Smith (arrived 6:50 PM), Trustee Glenn Rossow, Library Director Lawrence Ostrowski and Deputy Director Denise Stefanick, present.

Approval of the Agenda – Motion to approve agenda as amended made by Rich McGlew and seconded by Joseph Fennell. Motion carried. (4 yes votes)

Public Comments – None

Approval of the Minutes – Motion to approve the December 17<sup>th</sup>, 2014 Regular Meeting Minutes as presented with corrections made by Glenn Rossow and seconded by Rich McGlew. Motion carried. (4 yes votes)

President's Report – None

Vice President's Report – None

Secretary's Report – None

Treasurer's Report – January Vendor Bills presented by Joseph Fennell. Motion to approve January Vendor Bills as presented made by Joseph Fennell and seconded by Glenn Rossow. Motion carried. (5 yes votes). Motion to approve President Pamela Collins, Vice President Rich McGlew, Treasurer Joseph Fennell, and Trustee Glenn Rossow as the four signers for library bank accounts at Flagstar and PNC Banks made by Joseph Fennell and seconded by Rich McGlew. Motion carried. (5 yes votes)

Library Director's Report – Presented by Lawrence Ostrowski.

### Committee Reports

- Personnel manual – Committee finalizing language.

### New Business

- 2015 Meeting Calendar – Motion to approve 2015 Meeting Calendar as presented made by Jennifer Schulz and seconded by Joseph Fennell. Motion carried. (5 yes votes)
- 2016 Operating Calendar – Motion to approve 2016 Operating Calendar as presented made by Jennifer Schulz and seconded by Joseph Fennell. Motion carried. (5 yes votes)
- 2014 Budget Amendment– Motion to adjust 2014 budget for the accounts that are over spent as of 01/28/15 by reducing the budget for accounts that are under spent, made by Jennifer Schulz and seconded by Joseph Fennell. Motion carried. (5 yes votes)
- Public Service Policy – Did not review. Move to February 25<sup>th</sup>, 2015 Regular Meeting.

### Old Business

- Strategic Planning – Reviewed project status.

Adjournment – Motion to adjourn made by Joseph Fennell and seconded by Liz Smith. Motion carried. (5 yes votes) Meeting adjourned at 8:16 PM.

**The next Regular Meeting of the White Lake Township Library Board is scheduled for Wednesday, February 25<sup>th</sup>, 2015 at 6:45 PM in the lower level meeting room.**

Minutes prepared by Jennifer Schulz, Secretary