

## **Regular Meeting of the White Lake Township Library Board of Trustees**

Held at the Library on Wednesday, the 23<sup>rd</sup> day of January 2013

Call to Order – Meeting called to order by Rich McGlew at 6:48 PM

Roll Call – President Rich McGlew, Vice President Glenn Rossow, Secretary Jennifer Schulz, Treasurer Joseph Fennell, Trustee Pamela Collins, Library Director Lawrence Ostrowski and Deputy Director Denise Stefanick present. (excused: Liz Smith)

Approval of the Agenda – Motion to approve Agenda made by Joseph Fennell and seconded by Pamela Collins. Motioned carried. (4 yes votes)

Public Comments – None

Approval of the Minutes – Motion to approve the November 2012 Regular Meeting Minutes made by Jennifer Schulz and seconded by Joseph Fennell. Motioned carried. (4 yes votes)

President's Report – None

Vice President's Report – None

Secretary's Report – None

Treasurer's Report – January Vendor Bills presented by Joseph Fennell. Motion to approve January Vendor Bills as presented made by Joseph Fennell and seconded by Glenn Rossow. Motion carried. (4 yes votes) Motion to move \$400,000 from PNC to Flagstar Bank made by Joseph Fennell and seconded by Jennifer Schulz. Motion carried. (4 yes votes)

Library Director's Report – Presented by Larry Ostrowski

### Committee Reports

- Personnel Manual – Rough draft of manual is complete and will be reviewed by committee members this month. Results to be discussed at February board meeting.

### New Business –

- 2013 Library Calendar: Motion to change the 2013 Library Calendar to be open December 23<sup>rd</sup> and 30<sup>th</sup> since the Township Offices will be open these days made by Joseph Fennell and seconded by Glenn Rossow. Motion carried. (4 yes votes)

- 2014 Library Calendar: Motion to approve the 2014 Library Calendar as presented with the addition of closing January 20<sup>th</sup>, July 5<sup>th</sup>, and November 11<sup>th</sup> made by Glenn Rossow and seconded by Joseph Fennell. Motion Carried. (4 yes votes)

Old Business –

- Employee Life Insurance: No action
- Strategic Planning: Discussed, no action

Adjournment – Motion to adjourn made by Joseph Fennell and seconded by Pamela Collins. Motioned carried. (4 yes votes) Meeting adjourned at 8:03 PM.

**Next Regular Meeting of the White Lake Township Library Board of Trustees scheduled for Wednesday, February 27<sup>th</sup>, 2013 at 6:45PM location to be determined.**

Minutes prepared by Jennifer Schulz, Secretary.