

## **Regular Meeting of the White Lake Township Library Board of Trustees**

Held at the Library on Wednesday, the 26th day of June 2013

Call to Order – Meeting called to order by Rich McGlew at 6:45 PM

Roll Call – President Rich McGlew, Vice President Glenn Rossow, Treasurer Joseph Fennell, Trustee Liz Smith, Trustee Pam Collins, Library Director Lawrence Ostrowski and Deputy Director Denise Stefanick present. (excused: Secretary Jennifer Schulz)

Approval of the Agenda – Motion to approve Amended Agenda made by Pam Collins and seconded by Joseph Fennell. Motioned carried. (4 yes votes)

Public Comments – None

Approval of the Minutes – Motion to approve the ~~April~~ May 2014 Regular Meeting Minutes made by Glenn Rossow and seconded by Liz Smith. Motioned carried. (4 yes votes)

President's Report – None

Vice President's Report – None

Secretary's Report – None

Treasurer's Report – May Vendor Bills presented by Joseph Fennell. Motion to approve May Vendor Bills as presented made by Joseph Fennell and seconded by Liz Smith. Motion carried. (4 yes votes)

The 2012 yearend audit report was presented by Joe Fennell. The Library received a clean audit opinion which is the best opinion that can be obtained. Motion to accept the audit was made by Joe Fennell and seconded by Pam Collins. Motioned carried. (4 yes votes)

Library Director's Report – Presented by Lawrence Ostrowski

### Committee Reports

- Personnel Manual – No action.

New Business – Motion to adopt updated Public Policy Manual was made by Liz Smith and seconded by Joe Fennell. Motioned carried. (4 yes votes)

Old Business –

- Strategic Planning – Discussed, no action. On-line and hard copy patron surveys will run through June 28<sup>th</sup>. Should have all phone interviews completed by the next board meeting

Adjournment – Motion to adjourn made by Joseph Fennell and seconded by Liz Smith. Motioned carried. (4 yes votes) Meeting adjourned at 7:30 PM.

**Next Regular Meeting of the White Lake Township Library Board of Trustees scheduled for Wednesday, July 24<sup>th</sup>, 2014 at 6:45PM in the lower level meeting room.**

Minutes prepared by Glenn Rossow, Vice President.