

## **Regular Meeting of the White Lake Township Library Board of Trustees Amended**

Held at White Lake Township Library on the 20th day of December, 2017 at 6:45 pm

Call to Order – Meeting called to order by Glenn Rossow at 6:45 pm

Roll Call – President Glenn Rossow, Vice President Jennifer Schulz, Treasurer Joseph Fennell, Secretary Richard McGlew, Trustee David Varadian, and Trustee Karen Birkholz present.

Co-Director Denise Stefanick – present, Co-Director Larry Ostrowski- excused

Approval of the Agenda – Motion to approve agenda made by Karen Birkholz and seconded by David Varadian. Motion carried. (5 yes votes.)

Public Comments – Comments made by Debbie DeHart, 1178 Sugden Lake Rd., Ted Williford, 11237 Sugden Lake Rd., Teresa Johns, 9105 Steephollow Dr.

Approval of the Minutes – Motion to approve the November 15, 2017 regular meeting minutes as submitted made by Karen Birkholz and seconded by Richard McGlew. Motion carried. (4 yes votes. Jennifer Schulz abstained.)

Motion to approve the November 20, 2017 special meeting minutes as submitted made by Karen Birkholz and seconded by Joseph Fennell. Motion carried (5 yes votes)

### Library Building Committee Report

Reviewed progress. Noted that the preliminary site plan was approved by the White Lake Township Planning Commission and Board of Trustees at their December meetings.

The bond sale committee is holding bi-weekly meetings with good communication between all parties. There are no current open library items for the bond sale.

### Officer Reports

- President's Report – Brief comment.
- Vice President's Report – Brief comment.
- Secretary's Report – Brief comment.
- Treasurer's Report – Treasurer Joseph Fennell presented bills.
  - Motion to pay the December disbursements, with the exception of the payment to White Lake Township, made by Joseph Fennell and seconded by Jennifer Schulz. Motion carried. (5 yes votes)
  - Motion to authorize Joe Joseph Fennell to enter into an agreement with the township on resolving the outstanding payments for 2017 payroll made by Jennifer Schulz and seconded by David Varadian. Motion carried. (5 yes votes.)

Library Director's Report – Presented by Denise Stefanick. Noted that the annual Mini Golf event would be April 22. Noted a \$10,000 gift from Roger and Geri Herrington to the Friends of the White Lake Library for use in furnishing and equipping the Friends space in the new library.

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- Motion to thank the Herringtons for their gift to the Friends, as documented in the Director's report, made by Richard McGlew and seconded by Joseph Fennell. Motion carried (5 yes votes.)

### New Business

- Election of Library Board Officers
  - Motion to carryover the current officers for the coming year made by Jennifer Schulz and seconded by Joseph Fennell. Motion passed (5 yes votes.)
  - Officers for the coming year are:
    - Glenn Rossow, President
    - Jennifer Schulz, Vice President
    - Richard McGlew, Secretary
    - Joseph Fennell Fennell, Treasurer
- 2018 Library Board Meeting Schedule
  - Motion to approve the regular meeting scheduled presented, as amended, made by Jennifer Schulz and seconded by Karen Birkholz. Motion passed (5 yes votes.)
- Personnel Policy Update – Tabled to January
- Clarification of Salary details for promotion of Denise Stefanick to Co-Director
  - Motion to clarify the effective date of the Denise Stefanick's promotion and salary change to be effective October 1, 2017 made by Richard McGlew and seconded by Jennifer Schulz. Motion passed (5 yes votes.)

### Old Business

- Status of Civic Center Development Study –Reviewed during library building committee report.
- ADA Request for Accommodation – Rich McGlew reported we are audio taping meeting using two devices, one of which failed. We will continue with the successful device.

Adjournment – Motion to adjourn made by Joseph Fennell and seconded by Richard McGlew. Motion carried. (5 yes votes) Meeting adjourned at 7:51 pm.

The next Regular Meeting of the White Lake Township Library Board of Trustees is scheduled for Wednesday, January 24, 2018 in the lower level meeting room at 6:45 pm.

Minutes prepared by Richard McGlew, Secretary