

Regular Meeting of the White Lake Township Library Board of Trustees

Held at White Lake Township Library on the 19th day of November 2018 at 6:45 pm

Call to Order – Meeting called to order by Glenn Rossow at 6:47 pm.

Roll Call – President Glenn Rossow, Vice President Jennifer Schulz, Secretary Richard McGlew, and Trustee David Varadian present. Trustee Karen Birkholz was excused absent. One trustee position is vacant.

Approval of the Agenda – Motion to approve the agenda made by Richard McGlew and seconded by David Varadian. Motion carried. (3 yes votes)

Public Comments – Comments made by Dennis Fiems, 9095 Satellite, White Lake.

Approval of the Minutes

- Motion to approve the October 24, 2018 special budget meeting minutes as presented, made by David Varadian and seconded by Jennifer Schulz. Motion carried. (3 yes votes)
- Motion to approve the October 24, 2018 regular budget meeting minutes as presented, made by Richard McGlew and seconded by David Varadian. Motion carried. (3 yes votes)

Appointment of New Library Board Trustee — Beth Rebus, 4262 LeRoy Ct. appeared as a candidate for the open board position and was interviewed by the Board. One other person applied yet changed her mind citing time constraints

Motion to appoint Beth Rubus to the open board position vacated by Joseph Fennell made by Jennifer Schulz and seconded by David Varadian. Motion carried. (3 yes votes)

Library Building Reports

- Overall Project Timeline, Status, and Next Actions: President Rossow
 - Noted that we have a temporary electric connection and are hoping to begin drywall in an enclosed structure in January, weather depending.
 - President Rossow interjected that, given recording memory issues, we would have only an audio version of the meeting.
 - Motion to pass a resolution to commit the library to maintain a cash balance in our accounts equal to at least 125% of \$88,000.00 for at least two years after occupancy date, in lieu of a cash bond to cover possible landscaping issues made by Jennifer Schulz and seconded by David Varadian. Motion carried (3 yes votes)
- Financial: President Rossow
 - Motion to approve the sixth Cost Control Book totaling \$ 451,804.81 for payment by the township made by Jennifer Schulz and seconded by Richard McGlew. Motion carried. (3 yes votes)
 - Contingency budget is still okay.
- Other Owner Costs: Director Stefanick
- Technology: Secretary McGlew
 - Reviewed discussion about VOIP systems, with expectation of presenting a recommended solution next month.
- Interior: Vice President Schulz
 - We are looking at upgrading sound insulation in the Idea Lab.
- Fundraising: President Rossow and Trustee Birkholz

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- President Rossow reviewed status. We have donation commitments of \$45,000.00.

Officer Reports

- President's Report – President Glenn Rossow wished all a Happy Thanksgiving.
- Vice President's Report – No report.
- Secretary's Report – No report.
- Treasurer's Report – President Rossow presented the bills.
 - Motion to approve the November bills for payment, as presented, made by Richard McGlew and seconded by David Varadian. Motion carried. (3 yes votes)

Library Director's Report – Director Stefanick presented the report.

New Business

- Update Authorized Signers for PNC, Flagstar, and Genisys — Motion to authorize Glenn Rossow, Richard McGlew, and Jennifer Schulz as signers for PNC Bank, Flagstar Bank, and Genisys Credit Union accounts, made by David Varadian and seconded by Jennifer Schulz. Motion carried. (3 yes votes)

Old Business

- 2019 Budget — Motion to approve the 2019 budget as presented made by Richard McGlew and seconded by Jennifer Schulz. Motion carried. (3 yes votes)

Adjournment

Motion to adjourn the meeting made by Jennifer Schulz and second by David Varadian. Motion carried. (3 yes votes)

Meeting adjourned at 8:26 pm.

The next Regular Meeting of the White Lake Township Library Board of Trustees is scheduled for Wednesday, December 19, 2018 in the lower level meeting room at 6:45 pm.

Minutes prepared by Richard McGlew, Secretary