

Regular Meeting of the White Lake Township Library Board of Trustees
Held at White Lake Township Library on the 20th day of February 2019 at 6:45 pm

Call to Order – Meeting called to order by Glenn Rossow at 6:45 pm.

Roll Call – President Glenn Rossow, Vice President David Varadian, Treasurer Richard McGlew, Secretary Jennifer Schulz, and Trustee Karen Wyns. Trustee Beth Rubus excused. Director Denise Stefanick, Assistant Director Amy Rosen, and Administrative Assistant Rachel Weaver in attendance.

Approval of the Agenda – Motion to approve the agenda made by David Varadian and seconded by Rich McGlew. Motion carried. (3 yes votes)

Public Comments – Mary Early, 5925 Pine Ridge Ct. White Lake, MI 48383

Approval of the Minutes – Motion to approve the January 23, 2019 regular meeting minutes as presented, made by Jennifer Schulz and seconded by Karen Wyns. Motion carried. (4 yes votes)

Library Building Reports

- Overall Project Timeline, Status, and Next Actions: Glenn Rossow
 - Status reviewed by Glenn Rossow. 25% of all contractors are 85% or more complete.
- Financials: Glenn Rossow
 - Status reviewed by Glenn Rossow. Motion to approve Cost Control Book 9 totaling \$640,306.82 for payment by the township made by Rich McGlew and seconded by Karen Wyns. Motion carried. (4 yes votes)
- Other Owner Costs: Denise Stefanick
 - Technology: Rich McGlew
 - Status reviewed by Rich McGlew
 - Interior: Jennifer Schulz
 - Status Reviewed by Denise Stefanick and Jennifer Schulz.
 - Move to New Library: Amy Rosen
 - Status Reviewed by Amy Rosen. Preliminary time line for moving to new library building reviewed by Amy Rosen and Denise Stefanick.
- Fundraising: President Rossow, Director Stefanick, and Trustee Varadian
 - Status reviewed by Glenn Rossow. Total fundraising to date ~ \$54,000.

Officer Reports

- President's Report – None
- Vice President's Report – None
- Secretary's Report – None
- Treasurer's Report – Rich McGlew presented February 2019 bills and financials. Motion to approve the February bills for payment as presented made by Rich McGlew and seconded by David Varadian. Motion carried. (4 yes votes)

Library Director's Report – Director Stefanick presented report.

New Business - None

Old Business

- New Library Outdoor Sign – Jennifer Schulz reported a meeting with the Zoning Board or Appeals will be required to approve a larger exterior sign for the library. (NOTE: This agenda item will be moved to be covered under Other Owner Costs as part of the Library Building Reports at future board meetings.)
- New Library Public Space Policy – Policy statements for surrounding libraries supplied to board members to be reviewed during March for discussion at the March Board Meeting.

Adjournment

Motion to adjourn the meeting made by Jennifer Schulz and second by Rich McGlew. Motion carried. (4 yes votes) Meeting adjourned at 8:27 pm.

The next Regular Meeting of the White Lake Township Library Board of Trustees is scheduled for Wednesday, March 27, 2019 in the lower level meeting room at 6:45 pm.

Minutes prepared by Jennifer Schulz, Secretary