



## **Regular Meeting of the White Lake Library Board of Trustees**

Held at White Lake Township Library, Wednesday, July 23, 2025

Call to Order - The July 23, 2025, regular meeting of the White Lake Township Library Board of Trustees was called to order by President Jennifer Schultz at 6:45 pm.

### Pledge of Allegiance

Roll Call - President Jennifer Schultz, present; Vice President Eric Shotwell, present; Treasurer Gwendolyn Newton, present; Secretary Carie Francis, present; and Trustees Becky Knapp and William Lonsberry, present. Director April Stevenson and Assistant Director Amy Rosen were also in attendance.

### Approval of the Agenda

Eric Shotwell made a motion to approve the agenda; William Shotwell seconded the motion. The motion carried (5 yes votes).

### Public Comments - NA

Auditor's Report - The auditor and the accountant provided an overview of the financial report.

### Approval of the Minutes

Gwendolyn Newton made a motion to approve the regular meeting minutes; Becky Knapp seconded the motion. The motion carried (5 yes votes).

### Officer Reports

- President's Report - No report.
- Vice President's Report - No report.
- Secretary's Report - No report.
- Treasurer's Report - The report was presented by Gwendolyn Newton and placed on file. Gwendolyn Newton made a motion to accept the July bills for payment as presented; William Lonsberry seconded. The motion carried (5 yes votes). Gwendolyn Newton made a motion to roll over the entire amount of the Flagstar CD maturing in September (\$221,000) for 6 - 9 months, depending on interest rates, in a Flagstar account; Becky Knapp seconded. The motion carried (5 yes votes).

Library Director's Report - The report was presented by April Stevenson and placed on file.

### Committee Reports

- Building Committee - The report was presented by William Lonsberry and placed on file. The next meeting will be on 8/11.

- Finance Committee - The report was presented by Becky Knapp and placed on file. The next meeting will be on 8/13.
- Policy Committee - The report was presented by Eric Shotwell and placed on file. The next meeting will be in August.
- Strategic Planning Committee - The report was presented by Jennifer Schultz/April Stevenson and placed on file. The next meeting will be 9/15.

#### Old Business

- New Policy 3E: Local Author Policy
- IT Consultant Quotes - Eric Shotwell made a motion to accept the TLN consultant for 190 hours at \$12,950; Becky Knapp seconded. The motion passed (5 yes votes).

#### New Business

- Update ACH Amount for GoCo and Priority on Addendum 1 of 1T. Financial Policy - April provided information; Gwendolyn Newton made a motion to accept the increase in the ACH amount for GoCo to \$550 and Priority to \$9000; William Lonsberry seconded the motion. The motion carried (5 yes votes).
- Strategic Planning Committee Survey Questions Feedback - Jennifer Schultz provided an overview of the Strategic Planning Survey. Discussion ensued.

Adjournment - A motion to adjourn the meeting was made by Carie Francis and seconded by Gwendolyn Newton. The motion carried (5 yes votes). The meeting was adjourned at 8:48 pm.

**The next Regular Meeting of the White Lake Township Library Board of Trustees  
Wednesday, August 27, at 6:45 pm  
White Lake Township Library Gathering Place**

Minutes prepared by Carie Francis.

***Carie Francis***