



Regular Meeting of the White Lake Library Board of Trustees

Held at White Lake Township Library, June 26, 2025

Call to Order - The June 26, 2025, regular meeting of the White Lake Township Library Board of Trustees was called to order by President Jennifer Schultz at 6:48 pm.

Pledge of Allegiance

Roll Call - President Jennifer Schultz, present; Vice President Eric Shotwell, present; Treasurer Gwendolyn Newton, present; Secretary Carie Francis, present; and Trustees Becky Knapp and William Lonsberry, present. Director April Stevenson and Assistant Director Amy Rosen were also in attendance.

Approval of the Agenda

William Lonsberry made a motion to approve the agenda; Becky Knapp seconded the motion. The motion carried (5 yes votes).

Public Comments - NA

Approval of the Minutes

Gwendolyn Newton made a motion to approve the regular meeting minutes; Eric Shotwell seconded the motion. The motion carried (5 yes votes).

Officer Reports

- President's Report - No report.
- Vice President's Report - No report.
- Secretary's Report - No report.
- Treasurer's Report - The report was presented by Gwendolyn Newton and placed on file. Gwendolyn Newton made a motion to accept the June bills for payment as presented; Carie Francis seconded; The motion carried (5 yes votes).

Library Director's Report - The report was presented by April Stevenson and placed on file.

Committee Reports

- Building Committee - The report was presented by William Lonsberry and placed on file. The next meeting will be on 7/14.
- Finance Committee - The report was presented by Becky Knapp and placed on file. The next meeting will be on 7/9.
- Policy Committee - The report was presented by Eric Shotwell and placed on file. The next meeting will be on 7/1.
- Strategic Planning Committee - The report was presented by Jennifer Schultz/April Stevenson and placed on file. The next meeting will be TBD.

Old Business

NA

New Business

- New Policy 3E - Local Author Policy - the new policy was discussed by the Board. Eric Shotwell made a motion to accept Policy 3E and the submission form contingent on review/approval by the attorney; Gwendolyn Newton seconded. The motion carried (5 yes votes).
- IT Consultant Quotes - The Board discussed the consultant comparison sheet. The Board decided to proceed with pursuing additional information from MicroTech. Gwendolyn Newton made a motion to table this issue until April can pursue whether MicroTech is willing to consider a 500 hour commitment with payments (at \$75 per hour) in three installments, first and second years at 200 hours, and third year at 100 hours; William Lonsberry seconded the motion. The motion carried (5 yes votes).

Adjournment - A motion to adjourn the meeting was made by William Lonsberry and seconded by Eric Shotwell. The motion carried (5 yes votes). The meeting was adjourned at 7:48 pm.

The next Regular Meeting of the White Lake Township Library Board of Trustees

Wednesday, July 25, at 6:45 pm

White Lake Township Library Gathering Place

Minutes prepared by Carie Francis.

Carie Francis