



February Meeting of the White Lake Library Board of Trustees

Held at White Lake Township Library, Wednesday, February 25, 2026

Call to Order - The February 2026 meeting of the White Lake Township Library Board of Trustees was called to order by President Jennifer Schultz at 6:47 pm.

Pledge of Allegiance

Roll Call - President Jennifer Schultz, present; Vice President Eric Shotwell, absent excused; Treasurer Gwendolyn Newton, present; Secretary Carie Francis, present; Trustee Becky Knapp, present; and Trustee William Lonsberry, present. Director April Stevenson and Assistant Director Amy Rosen were also in attendance.

Approval of the Agenda

Gwendolyn Newton made a motion to approve the agenda; William Lonsbury seconded the motion. The motion carried (4 yes votes).

Public Comments - Annette LeBaron, District Director for State Senator Jim Runestad, introduced herself and offered to assist the library. A brief discussion regarding the library's upcoming millage was held.

Presentations - NA

Approval of the Minutes

Gwendolyn Newton made a motion to approve the January meeting minutes as presented; William Lonsberry seconded the motion. The motion carried (4 yes votes).

Officer Reports

- President's Report - Jennifer reported that she attended the LACC Biggby Coffee Networking event.
- Vice President's Report - None
- Secretary's Report - None
- Treasurer's Report - Gwendolyn Newton made a motion to approve the January bills as presented for payment; Carie Francis seconded. The motion carried (4 yes votes).

Library Director's Report - The report was presented by April Stevenson and placed on file.

Committee Reports

- Building Committee - The report was presented by William Lonsberry and placed on file. The next meeting will be March 9, 2026.
- Finance Committee - The report was presented by Becky Knapp and placed on file. The next meeting will be March 11, 2026.

- Policy Committee - The report was presented by Eric Shotwell and placed on file. The next meeting will be March 3, 2026.
- Strategic Planning Committee - The Strategic Planning Committee did not meet this month. April provided an overview of the Strategic Planning Report. The next meeting will be March 16, 2026.

Old Business

- Millage Discussion - April provided an update on the millage language from the attorney. Discussion ensued among board members.

New Business

- Board Draft 1G. Exhibits and Displays Update - Gwendolyn Newton made a motion to accept the addition to the 1G. Exhibits and Displays as presented; Carie Francis seconded the motion. The motion carried (4 yes votes).
- Draft Annual Report - April Stevenson presented the draft 2026 Annual Report for ideas/discussion.

Announcements - NA

Adjournment

Becky Knapp made a motion to adjourn the meeting at 8:06 pm; William Lonsberry seconded the motion. The motion carried (4 yes votes).

**The next Regular Meeting of the White Lake Township Library Board of Trustees
Wednesday, March 25, 2026 White Lake Township Library Gathering Place**

Minutes prepared by Secretary Carie Francis.

Carie Francis