



## **April Meeting of the White Lake Library Board of Trustees**

Held at White Lake Township Library, Wednesday, May 20 2026

Call to Order - The May 2026 meeting of the White Lake Township Library Board of Trustees was called to order by President Jennifer Schultz at 6:46 pm.

### Pledge of Allegiance

Roll Call - President Jennifer Schultz, present; Vice President Eric Shotwell, present; Treasurer Gwendolyn Newton, present; Secretary Carie Francis, present; Trustee Becky Knapp, present; and Trustee William Lonsberry, present. Director April Stevenson and Assistant Director Amy Rosen were also in attendance.

### Approval of the Agenda

William Lonsberry made a motion to approve the agenda as presented; Becky Knapp seconded the motion. The motion carried (5 yes votes).

### Public Comments - NA

### Presentations - NA

### Approval of the Minutes

Becky Knapp made a motion to approve the April meeting minutes as presented; Eric Shotwell seconded the motion. The motion carried (5 yes votes).

### Officer Reports

- President's Report - None
- Vice President's Report - None
- Secretary's Report - None
- Treasurer's Report - Gwendolyn Newton made a motion to approve the April bills as presented for payment; Carie Francis seconded. The motion carried (5 yes votes). Gwendolyn Newton made a motion to open three CDAR accounts at Flagstar: one for \$100,000 for 28 days, and 2 for \$200,000 each for 90 days, with balances to be deposited back into the checking account at maturity; William Lonsberry seconded. The motion carried (5 yes votes).

Library Director's Report - The report was presented by April Stevenson and placed on file.

### Committee Reports

- Building Committee - The report was presented by William Lonsberry and placed on file. The next meeting will be June 8, 2026.
- Finance Committee - The report was presented by Becky Knapp and placed on file. The next meeting will be June 9, 2026.

- Policy Committee - The report was presented by Eric Shotwell and placed on file. The next meeting will be June 9, 2026.
- Strategic Planning Committee - The report was presented by April Stevenson and placed on file. The next meeting will be June 15, 2026.

#### Old Business

- New Public Policy - 1Z Naming Rights - Eric Shotwell made a motion to approve the naming rights policy as amended; William Lonsberry seconded. The motion carried (5 yes votes).

#### New Business

- Update 2G Idea Lab - Eric Shotwell made a motion to accept the updated 2G Idea Lab policy as amended; Gwendolyn Newton seconded. The motion carried (5 yes votes).
- Update 2H Drive Up Window - Eric Shotwell made a motion to accept the updated 2H Drive Up Window policy as amended; Becky Knapp seconded. The motion carried (5 yes votes).
- Update 6D Conditions and Terms of Use for Work Stations - Eric Shotwell made a motion to accept 6D Conditions and Terms of Use for Work Stations as amended; William Lonsberry seconded the motion. The motion carried (5 yes votes).

Announcements - William Lonsberry made a suggestion related to parliamentary procedure, suggesting that the board consider adopting “I move” rather than “I make a motion.”

#### Adjournment

Becky Knapp made a motion to adjourn the meeting of the White Lake Township Library Board of Trustees at 7:37 pm; Carie Francis seconded the motion. The motion carried (5 yes votes).

**The next Regular Meeting of the White Lake Township Library Board of Trustees  
Wednesday, June 24, 2026, White Lake Township Library Gathering Place.**

Minutes prepared by Secretary Carie Francis.

***Carie Francis***