



July Meeting of the White Lake Library Board of Trustees

Held at White Lake Township Library, Wednesday, July 22, 2026

Call to Order - The July 2026 meeting of the White Lake Township Library Board of Trustees was called to order by President Jennifer Schulz at 6:45 pm.

Pledge of Allegiance

Roll Call - President Jennifer Schulz, present; Vice President Eric Shotwell, present; Treasurer Gwendolyn Newton, absent excused; Secretary Carie Francis, present; Trustee Becky Knapp, absent excused; and Trustee William Lonsberry, present. Director April Stevenson and Assistant Director Amy Rosen were also in attendance.

Approval of the Agenda

William Lonsberry made a motion to approve the agenda as presented; Eric Shotwell seconded the motion. The motion carried (3 yes votes).

Public Comments - NA

Presentations - NA

Approval of the Minutes

William Lonsberry made a motion to approve the June meeting minutes as presented; Carie Francis seconded the motion. The motion carried (3 yes votes).

Officer Reports

- President's Report - None
- Vice President's Report - None
- Secretary's Report - None
- Treasurer's Report – Carie Francis made a motion to approve the July bills as presented for payment; Eric Shotwell seconded the motion. The motion carried (3 yes votes). Carie Francis made a motion to roll over the Genisys CD maturing on 9/14/26 in the amount of \$102,097.91 to a 7-month CD at Genisys, and deposit existing interest into the Flagstar checking account; William Lonsberry seconded the motion. The motion carried (3 yes votes).

Library Director's Report - The report was presented by April Stevenson and placed on file.

Committee Reports

- Building Committee - The report was presented by William Lonsberry and placed on file. The next meeting will be August 10, 2026.
- Finance Committee - The report was presented by Carie Francis and placed on file. The next meeting will be August 12, 2026.

- Policy Committee - The report was presented by Eric Shotwell and placed on file. The next meeting will be August 18, 2026.
- Strategic Planning Committee - The report was presented by Jennifer Schulz and placed on file. The next meeting will be September 21, 2026.

New Business

- Policy Update 4A. Library Cards and Patron Records - Eric Shotwell made a motion to accept the changes to the Library Card Policy and Patron Records 4A as amended; William Lonsberry seconded the motion. The motion carried (3 yes votes).
- Muralists Proposal Review - William Lonsberry made a motion to approve the quote from Austin Fabinski as the preferred vendor for the murals; Eric Shotwell seconded the motion. The motion carried (3 yes votes).
- Portico Proposal for Study - Eric Shotwell made a motion for purposes of the proposal for professional services and the study associated with it that we forgo the two bid process for a portico design study; William Lonsberry seconded the motion. The motion carried (3 yes votes.) William Lonsberry made a motion to allow C2AE to produce a study on the original portico design to meet our new building codes and standards and update the drawings for future bids on portico work, for the cost of \$7600 as per the proposed services document; Eric Shotwell seconded the motion. The motion carried (3 yes votes).

Announcements - NA

Adjournment

Carie Francis made a motion to adjourn the meeting of the White Lake Township Library Board of Trustees at 7:28 pm; Eric Shotwell seconded the motion. The motion carried (3 yes votes).

**The next Regular Meeting of the White Lake Township Library Board of Trustees
Wednesday, August 26, 2026, White Lake Township Library Gathering Place**

Minutes prepared by Secretary Carie Francis.

Carie Francis