September Meeting of the White Lake Library Board of Trustees

Held at White Lake Township Library, Wednesday, September 23, 2026

Call to Order - The September 2026 meeting of the White Lake Township Library Board of Trustees was called to order by President Jennifer Schultz at 6:47 pm.

Pledge of Allegiance

Roll Call - President Jennifer Schultz, present; Vice President Eric Shotwell, present; Treasurer Gwendolyn Newton, present; Secretary Carie Francis, present; Trustee Becky Knapp, present; and Trustee William Lonsberry, present. Director April Stevenson and Assistant Director Amy Rosen were also in attendance.

Approval of the Agenda

Eric Shotwell made a motion to approve the agenda as presented; William Lonsberry seconded the motion. The motion carried (5 yes votes).

Public Comments - NA

Presentations – 2025 Audit – Greg Clum, CPA, of Bredernitz, Wagner & Co., PC and Joseph E. Strauss, CPA, of Joseph E. Strauss Consulting/CPA provided a summary of the White Lake Township Library's audit results.

Approval of the Minutes

Eric Shotwell made a motion to approve the August meeting minutes as presented; Becky Knapp seconded the motion. The motion carried (5 yes votes).

Officer Reports

- President's Report – Thank you to Eric and Nicole for the cider and donuts!
- Vice President's Report - None
- Secretary's Report - None
- Treasurer's Report - Gwendolyn Newton made a motion to approve the September bills as presented for payment; Carie Francis seconded the motion. The motion carried (5 yes votes). Gwendolyn Newton made a motion to renew the Vibe Credit Union CD in the amount of $108,292.86 for a term of 6 – 13 months depending on interest rates; William Lonsberry seconded the motion. The motion carried (5 yes votes).

Library Director's Report - The report was presented by April Stevenson and placed on file.

Committee Reports

- Building Committee - The report was presented by William Lonsberry and placed on file. The next meeting will be October 12, 2026.

● Finance Committee - The report was presented by Becky Knapp and placed on file. The next meeting will be September 30, 2026.
● Policy Committee - The report was presented by Eric Shotwell and placed on file. The next meeting will be October 6, 2026.
● Strategic Planning Committee - The report was presented by April Stevenson and placed on file. The next meeting will be TBD, 2026.

Old Business
● NA

New Business
● December Officer Elections – Eric Shotwell indicated that he will be out of town during the December meeting; the board discussed changing the meeting date. Gwendolyn Newton made a motion to amend our board meeting schedule to meet on 12/9 rather than 12/16; William Lonsberry seconded the motion. The motion carried (5 yes votes).
● Friends Contribution List Review – April presented the Friends Contribution List for 2027 for board review.
● Quotes Review for Youth Wall Project – The Building Committee will re-review the quotes, and seek a stronger comparison between the two quotes. During discussion, the board developed a list of questions to be presented to both vendors for response. Gwendolyn Newton made a motion to table the Youth Wall Project until the 10/7 budget meeting; William Lonsberry seconded the motion. The motion carried (5 yes votes.)

Announcements – Thank you to the White Lake Township Library for allowing some of the board members to attend the Lakes Area Chamber of Commerce State of the Lakes Luncheon.

Adjournment
Becky Knapp made a motion to adjourn the meeting of the White Lake Township Library Board of Trustees at 8:51 pm; Eric Shotwell seconded the motion. The motion carried (5 yes votes).

The next Regular Meeting of the White Lake Township Library Board of Trustees Wednesday, October 28, 2026, White Lake Township Library Gathering Place

Minutes prepared by Secretary Carie Francis.
Carie Francis